

**PACIFIC COAST REGION  
NATIONAL MODEL RAILROAD ASSOCIATION**

**MINUTES**

**BOARD OF DIRECTORS MEETING  
Wednesday, May 1, 2002**

Holiday Inn Hotel & Convention Center, Redding, Calif.  
PCR Convention "Shasta Daylight 2002"

*Note: These minutes have not been approved by the Board of Directors and  
may be revised until approved at the next Board meeting.*

**A. Welcome.** The meeting was called to order at 1:30 p.m. by President Ray deBlieck.

**B. Roll Call and Quorum Verification.** The following members of the Board of Directors were present: President and Trustee Ray deBlieck, Vice-President L.E. "Gene" Mayer, Coast Division Director Jack Wall, Daylight Division Director Brewster Bird, Redwood Empire Division Director Gus Campagna, and Sierra Division Director Bob Mountjoy. Also present was Secretary Rich Kolm, who verified that there was a quorum. Others present were Ron Plies, Director-Elect for Redwood Empire Division, Jim Long, Coast Division Superintendent and Convention Committee Chairperson, Bob Ferguson, Member Services Committee Chairperson, Ken Lunders, Contest Committee Chairperson, and a number of members of PCR.

**C. Adoption of the Agenda.**

MOTION: It was moved and seconded ...THAT the Agenda for this meeting be adopted.  
MOTION WAS ADOPTED on a voice vote.

**D. Written Communications.** President deBlieck received a letter from Paul S. Martino, Friends of Nevada State Railroad Museum, with an invitation to participate in the vendor program at the Museum on October 18-19. A response was requested by May 15. President deBlieck gave the letter to Director Mountjoy for Sierra Division to follow-up.

*The Consent Calendar was moved ahead of Item E. Member Comments.*

**F. Consent Calendar.** The Consent Calendar included two items: (1) Approve the minutes of the Board Meeting on November 17, 2001 at Fremont, Calif. and (2) File Directors' Reports (for Coast, Redwood Empire, and Sierra Divisions).

MOTION: It was moved by Director Campagna and seconded by Director Mountjoy  
THAT the Consent Calendar be approved.  
MOTION WAS ADOPTED on a unanimous voice vote.

**E. Member Comments.** Dwayne Coate informed the Board that he is looking into creating a new separate division in what is now the northern part of the Sierra Division, centered on Redding. After a few comments, President deBlieck deferred discussion to a new Item 7 under New Business.

*Returning to the order of the agenda.*

### **G.1. Reports – Officers**

**a. President and Trustee.** Ray deBlieck, speaking as President, commented that the PCR By-Laws and Manual of Operations will be posted on the PCR website after they are updated for amendments approved at this meeting.

Speaking as PCR Trustee, he explained NMRA's proposed single membership which will include national, regional, and division membership with a single payment of dues. This will be a big change for NMRA members and is needed to overcome the confusion that currently exists regarding membership and dues. There are about 700 NMRA members in PCR territory who are not members of PCR. All NMRA members in the territory would automatically be members of PCR and one of its five divisions. The details are yet to be worked out. He also talked about the proposed restructuring on the NMRA Board of Trustees as part of implementing NMRA's Long Range Plan. Under consideration is a reduction of the number of Trustees from the current 17 (one from each region) to 7 to make the Board more effective. How the fewer number of Trustees would be selected is still under discussion. He will be attending a special committee meeting in Chicago in a few weeks to develop the details of both proposals. He went on to say the financial shortfall at NMRA is being fixed. In January, the NMRA was in the black for the fiscal year to date. But that doesn't represent the overall financial picture, which is in recovery.

**b. Vice-President.** Gene Mayer said he would comment later under his committee reports.

**c. Treasurer.** Larry Altbaum was not able to attend this meeting, but he had submitted a written report with financial statements and a proposed Budget for Fiscal Year 2002. His report says assets for the Region are extremely healthy. Nevertheless, there has been a dramatic drop in dues income which affects the operating budget. He said it is important to address this issue (declining membership) and it is essential to support (PCR's) long range planning effort and focus on membership growth. The proposed Budget is based on continuation of business as in recent years, with some increased emphasis on membership promotion. Approval of the Budget was later on the agenda under Item J.

Vice-President Mayer said the Budget and Finance Committee needs to meet in October to provide input on various items for next year's budget. He said Treasurer Altbaum has proposed to submit a budget at the fall Board of Directors meeting. President deBlieck said he will schedule a Committee meeting and invite Directors to attend to get answers to their questions. This will be done just prior to the fall Board meeting.

Directors requested that the Treasurer furnish them a copy of the transactions report so they can better understand the 2001 actual expenditures.

**d. Secretary.** Rich Kolm said he has been sending out all meeting agendas and documents in electronic form (Acrobat PDF files) attached to e-mail. Board members commented that this system is working and should be continued. It saves a lot of reproduction work, addressing envelopes, and postage and allows broader and faster distribution. President deBlieck commented that the Board agendas and minutes will be posted on the PCR website along with the By-Laws and Manual of Operations.

Secretary Kolm said he will be updating the PCR Staff Roster to reflect recent changes.

**G.2. Reports – Directors.** Written reports by Director Wall from Coast, Director Campagna from Redwood Empire, and Director Mountjoy from Sierra Divisions were filed under Consent Calendar.

Director Bird said the Daylight Division had a meet in November 2001 which was attended by 15 Division members and 15 others. The next meet will be in the Goleta/Santa Barbara area on the Memorial Day weekend. He commented on the Boy Scouts' Railroad Merit Badge program and described the new Rail Awareness for Youth program. President deBlieck deferred Board discussion to the proposed Education Committee added under G.4 Special Committee Reports.

Vice-President Mayer asked if there has been any word from Hawaiian Division. Director Wall said he will follow-up on the Board's previous proposal to support a Hawaiian Division newsletter. Member Services Committee Chairperson Ferguson said there are only 31 members of NMRA in Hawaii and only 4 of those are members of PCR. It was reported that Boone Morrison, who has been listed as Division Superintendent, is no longer a member of NMRA and PCR.

### **G.3. Reports – Standing Committees**

**a. Budget and Finance Committee.** There was no report. President deBlieck will schedule a meeting of the Committee in the fall as announced under Item G.1.c. above.

**b. Member Services Committee.** Chairperson Bob Ferguson handed out a chart and described the decline in PCR membership from 1,359 members in 1994 to only 980 members today. He said that with single membership there would be 1,716 PCR members, less those who drop out because of single membership. He handed out the monthly report which he usually mails to the Divisions with in and out memberships and dues delinquencies. He does not follow-up on delinquencies; that, he said, is the job of the Membership Promotion Committee (which has a member in each Division). It is not clear who is handling delinquencies in some of the Divisions. Trustee deBlieck explained that NMRA membership dropped from 24,053 to 22,141 from March 31, 2001 to March 31, 2002. The trend at PCR is probably consistent with decline across the organization.

Chairperson Ferguson explained his procedures in processing new memberships and renewals. He calls PCR members who do not have valid NMRA membership after 3 months. He sends out PCR renewal post cards two months prior to membership expiration. New PCR members receive a welcome letter from him with identification of their Division and the names of the officers along with a PCR membership card.

In the Board discussion it was recognized that the problems with the current system of dues payment and the membership data bases cannot be fixed until more is known about NMRA single membership and its impacts. Responding to a question, Trustee deBlieck said there is no forecast of how the level of NMRA membership might be affected by the change to single membership and dues.

Responding to another question, Trustee deBlieck said life members of NMRA who are not members of PCR will probably have an opportunity to make a one-time-payment for PCR life membership. If not, they would be billed for the annual PCR portion of the dues. If they don't pay, NMRA would need a program to deal with it. Such details are yet to be developed, along with a variety of other issues. Chairperson Ferguson recommended that there be a percentage split in dues receipts between NMRA and the Regions, instead of a dollar split, so that any increase in NMRA dues would automatically apply to the Regions as well.

Chairperson Ferguson asked if the Region will be charged \$1.00 per year for handling dues collection. He said if PCR gets mailing labels correctly done and receives other benefits, then the \$1.00 may be worth it. Trustee deBlieck said he has been arguing against NMRA's current charge of 5¢ per mailing label. He noted that there has finally been some response from NMRA headquarters to Chairperson Ferguson's requests for computer files that can be used by the Region for things like printing labels. Chairperson Ferguson said that with single membership NMRA will have to distribute membership lists to the Region every month instead of quarterly. Bill Scott pointed out that the Regions made \$1,000 contributions to NMRA for a new computer system contingent on the Regions having access to the NMRA database, but this has not happened. Trustee deBlieck said that the previous NMRA headquarters staff did not want to do it, but current staff is supportive and it is coming. He expressed appreciation to Bob Ferguson for his hard work and support of the organization despite occasional disagreements.

**c. Membership Promotion Committee.** No chairperson and there was no report.

**d. Contest Committee.** Chairperson Ken Lunders summarized his written report which proposed a change in the PCR Contest Directory to add Paragraph F to Section II (Contest Personnel and Duties) that would require all contest judges to be PCR members in good standing or NMRA members in good standing residing outside the PCR. Lunders said that judges should be part of the NMRA because model contest judging is in fact supporting the NMRA Achievement Program. In the discussion it was pointed out that non-PCR judges had been permitted because previously there was a desire to have outside photographers judge the photo contest, but apparently that is no longer applicable.

MOTION: It was moved by Director Bird and seconded by Director Mountjoy ...

THAT the change in the Contest Directory be approved, adding Paragraph F to Section II as proposed by the Contest Committee Chairperson.

MOTION WAS ADOPTED on a unanimous voice vote.

In the Board's discussion of this motion it was pointed out that Section 13.A.2.b of the Manual of Operations says you have to belong to the PCR to participate in Region contests, which conflicts with this change in the Contest Directory. Section 13.A.2.b of the Manual also conflicts with the Contest Directory provision that allows contest entries from NMRA members in good standing who reside outside the PCR. It was proposed that the Manual of Operations be amended to eliminate these conflicts.

MOTION: It was moved by Director Wall and seconded by Director Bird . . .

THAT the amendment of the Manual of Operations be approved to correct the conflicts with the Contest Directory, revising Section 13.A.2 to delete Subsection b and reletter the c

through f subsections to b through e, and to add a new Section 13.A.3 as follows:

- “3. You do have to belong to the PCR or be an NMRA member residing outside of PCR to:  
a. Participate or judge in Region contests.”

MOTION WAS ADOPTED on a unanimous voice vote.

Chairperson Lunders also proposed that the cover form for contest entries contained in the Contest Directory be revised to include a place for the contest participant’s e-mail address.

MOTION: It was moved by Director Wall and seconded by Director Bird . . .

THAT the change in the Contest Directory be approved, revising the contest entry cover form to include a place for e-mail address.

MOTION WAS ADOPTED on a unanimous voice vote.

**e. By-Laws and Manual of Operations Committee.** Chairperson Gene Mayer summarized his written report. The By-Laws and the Manual of Operations have been updated by the Secretary as of February 2002 to incorporate amendments approved since the documents were originally adopted in May 1995. They have been retyped as digital files with correction of errors and improved formatting. The Committee recommended that they be accepted by the Board of Directors. President deBlieck said the Board can consider the Manual of Operations, but the updated and retyped By-Laws dated February 2002 will be presented to the membership for approval at the Annual Business Meeting.

Going ahead to Agenda Item.3 under I. New Business:

MOTION: It was moved by Director Wall and seconded by Director Mountjoy . . .

THAT the updated and retyped Manual of Operations dated February 2002 be approved and that the By-Laws be presented for approval at the Annual Business Meeting.

MOTION WAS ADOPTED on a unanimous voice vote.

President deBlieck said the By-Laws of each Division will be published and posted on the PCR website as well as the PCR By-Laws and Manual.

Returning to the order of the Agenda

Chairperson Mayer said the Committee report also recommends amendments to the Manual of Operations to establish the Member Aid Committee, to reorganize the Publication Committee and Ballot Committee, and to modify staffing requirements for the By-Laws and Manual of Operations Committee. These are later in the Agenda under New Business.

**f. Nominating Committee.** No chairperson and there was no report.

**g. Ballot Committee.** Jim Long, who filled in at the last minute as Ballot Committee Chairperson, had submitted his written PCR 2002 Election Report. He said only 30 ballots were cast in the recent election of Division Directors, which wasn’t surprising given that the ballot was sent out late and there was only one candidate in each Division. The results were:

- Jack Wall, the incumbent in Coast Division, was re-elected.
- Brewster Bird, the incumbent in Daylight Division, was re-elected.
- Bob Mountjoy, the appointed incumbent in Sierra Division, was elected.
- Ron Plies, the candidate in Redwood Empire Division, was elected.

MOTION: It was moved by Director Campagna and seconded by Director Wall . . .  
 THAT the PCR 2002 Election Report be accepted and that the ballots be destroyed.  
 MOTION WAS ADOPTED on a unanimous voice vote.

**h. Public Relations Committee.** No chairperson and there was no report.

**i. Publication Committee.** No chairperson and there was no Committee report.

President deBlicke recognized the improvements in the *Branch Line* since Bill Kaufman became Editor, pointing out that Kaufman is just the Editor and is not Chairperson of the Publication Committee. He said Bob Ferguson is technically the “publisher” of the *Branch Line* because the mailing permit is at his address in Martinez. Bob Ferguson suggested that the permit be moved to Marysville where the *Branch Line* is actually mailed.

The Board discussed the new PCR Yahoo Group website. It was pointed out that the content of e-mail messages and files posted on the website are not controlled by PCR. There was a suggestion that the website should have a disclaimer that it is not the official website of PCR. President deBlicke will talk to Bill Kaufman about it.

**j. Convention Committee.** Chairperson Jim Long summarized his written report.

• **Bid for 2004 PCR Convention.** Chairperson Long introduced the bid of Napa Valley Railroaders and Redwood Empire Division to host the 2004 PCR Convention at the Chateau Hotel and Conference Center in Napa from April 28 to May 2, 2004. Harold Mentzer, Host Committee Chairperson, handed out an information packet from the hotel and described the hotel facilities and the area. He noted that the conference rooms include up-to-date audio-visual equipment. Jim Providenza will be in charge of clinics and Bill Kaufman will handle promotion. Prices have not been negotiated yet. No public train show is planned. President deBlicke noted that the President of PCR will sign the contract with the hotel, as has been recent practice and which provides continuity from convention to convention.

MOTION: It was moved by Director Wall and seconded by Director Mountjoy . . .  
 THAT the bid of Napa Valley Railroaders and Redwood Empire Division be accepted for the 2004 PCR Convention contingent upon satisfactory negotiations with the Chateau Hotel and Conference Center.

MOTION WAS ADOPTED on a unanimous voice vote.

• **2002 PCR Convention.** This was the first day of the convention and he had Dwayne Coate describe the registration and signups to date. He predicted that the convention will end up in the black.

• **2003 PCR Convention.** “Tri-Valley Zephyr” in Pleasanton will be hosted by Coast Division and planning is well underway. The convention will take place April 23-27, 2003 at the Crowne Plaza Hotel, which is very close to the I-580 / I-680 interchange. Dennis Stokely is the

Host Committee Chairperson. The Committee includes Jack Wall, Registrar; Les Dahlstedt, Publicity and Promotion; Rod Smith, Secretary-Treasurer; Ray deBlieck, Facilities; Dave Connery, Company Store; John Marshall, Clinics; and Jim Long, Layout Tours. No public train show is planned. Registration was started during the current convention.

- **2004 PCR Convention.** Bid was accepted as described above.

- **2005 PCR Convention.** Coast Division will be the location of the 2005 convention and Jim Long is looking for a group in the Division to host it. Possible locations are San Francisco Peninsula, Santa Clara County, and the Santa Cruz-Monterey area.

- **2006 PCR Convention.** Daylight Division will be the location of the 2006 PCR Convention unless Sierra Division wants to host the convention that year in conjunction with the 25th Anniversary of the Railroad Museum in Sacramento. Chairperson Long noted that Daylight Division is the logical rotation although the Manual of Operations lists Sierra Division for 2006.

- **2007 PCR Convention** will be in the Coast Division.

- **2008 PCR Convention** will be in the Sierra Division unless Sierra does 2006, then 2008 will be in Daylight Division.

- **Convention Handbook.** Vice-President Mayer said would ask Bob Clark to convert his previously drafted handbook to Word format and furnish it to Jim Long on a disc or CD as a basis for preparation of a new Convention Handbook.

**k. Achievement Program Committee.** Chairperson Jack Burgess was not present and there was no report.

#### **G.4. Reports – Special Committees**

**a. Long Range Planning Committee.** Chairperson Gene Mayer (PCR Vice-President) submitted his Committee's Interim Report for review, requesting comments by the middle of July so the Committee can then prepare the Final Report. The Interim Report is available by e-mail from him or Secretary Kolm. It includes recommendations for programs at the Divisions for improving member retention and attracting new members. He said one of the concerns is finding the volunteers needed to implement any new programs. The Final Report will be submitted to the Board in the fall.

**b. Audit Committee.** Secretary Kolm said that Treasurer Altbaum asked that the audit of the PCR financial accounts be scheduled after the convention.

**c. Education Committee (proposed).** Director Bird described his involvement with the Boy Scouts' Railroad Merit Badge program and a new separate program called Rail Awareness for Youth. The new program introduces young people to railroading regardless of group affiliation. It uses the BSA Merit Badge pamphlet and NMRA Gold Spike Award as its core. The Board discussed PCR coordination with such programs. Director Bird will get more information. President deBlieck said we need to interest young kids in model railroading, building a foundation they can come back to after the distractions of the teen years. This can be under the auspices of a PCR Education Committee, which President deBlieck proposed to establish.

*SECRETARY'S NOTE: At the Annual Business Meeting on May 5, President deBlieck announced that PCR's new Education Committee will be chaired by Chuck Mitchell.*

**G.5. Reports – Special Positions.** None present and there were no reports.

## **H. Old Business.**

**H.1. Revenue from “21st Century Limited” Convention account; consideration of programs and projects of benefit to PCR members.** This item was deferred to the next Board meeting.

**H.2. Membership renewal dates; PCR’s in relation to NMRA’s.** This item is moot given NMRA’s plan for single membership.

**H.3. Hawaiian Division newsletter; PCR’s offer of financial support.** See comments under Item G.2 earlier in the meeting. Vice-President Mayer said he may be able to make contact on an upcoming visit to Hawaii. This item was deferred to the next Board meeting.

## **I. New Business**

**I.1. Elected Division Directors assume office.** Incumbent Directors Wall, Bird, and Mountjoy continue in office. Ron Plies, the new Director from Redwood Empire Division, replaced Director Gus Campagna.

President deBlieck extended a thank you to Gus Campagna for being part of the Board and for all of his hard work for the organization, and suggested he might like to be the Region’s Chairperson for Membership Promotion. Director Plies expressed his appreciation for what Gus Campagna has done for the Redwood Empire Division and for him personally.

Hawaiian Division did not elect a Director.

**I.2. Proposal to establish a PCR Honors Committee.** The Board discussed the need for establishing a committee to be responsible for overseeing PCR’s program of awards recognizing meritorious service within the PCR. A major weakness is the record-keeping for the various awards. Also, it’s not always clear what the criteria are for the awards and who does it each year. An Honors Committee is needed to keep the records and monitor the program, but not actually select the awardees, and to see that the awards are presented properly.

President deBlieck established an Honors Committee as a special committee and proposed that it be made a standing committee at the Board meeting in the fall.

MOTION: It was moved by Director Wall and seconded by Director Plies...

THAT the President appoint a Chairperson for the new Honors Committee who, with the President, will set the criteria for membership and operation of the Committee; and that after recommendations are made to the Board the Manual of Operations be amended accordingly at the mid-year Board meeting.

MOTION WAS ADOPTED on a unanimous voice vote.

**I.3. Accept the updated and retyped By-Laws and Manual of Operations dated February 2002.** This was approved earlier in the meeting under Item G.3.e.

**I.4. Amend the Manual of Operations to establish the Member Aid Committee.** By-Laws and Manual of Operations Committee Chairperson Mayer said the Region needs to reestablish the Member Aid Committee to provide service to PCR members, as was discussed at the November 2001 Board meeting. Members currently don't have a single local source to turn to when there are questions about NMRA, PCR, or any aspect of model railroading. Knowledgeable and experienced PCR members in each Division ("Key Contacts") would be available to answer telephone and e-mail questions. When the answer is not immediately known, the contact person would seek an answer from the Committee Chairperson. Establishment of the Member Aid Committee as a Standing Committee of PCR requires amendment of the Manual of Operations. In the Board discussion "mail" was added as another form of contact for information.

MOTION: It was moved by Director Bird and seconded by Director Mountjoy . . .

THAT an amendment to the Manual of Operations be approved to revise Section 6.A by adding Subsection 13 as follows:

"13. The MEMBER AID COMMITTEE shall consist of a Chairperson appointed by the President and a Key Contact in each Division appointed by the Chairperson. The Committee shall be responsible for developing and implementing a Member Aid Program, with the Key Contacts available by mail, telephone, and e-mail to assist PCR members who have questions about the NMRA, PCR, and model railroading."

MOTION WAS ADOPTED on a unanimous voice vote.

President deBlieck announced that Rod Smith has agreed to be Chairperson of the Member Aid Committee.

**I.5. Amend the Manual of Operations to reorganize the Publication Committee and Ballot Committee.** By-Laws and Manual of Operations Committee Chairperson Mayer said the PCR Manual of Operations provides that the *Branch Line* Editor is also Chairperson of the Publication Committee and serves on the Ballot Committee. This limits the President's flexibility when seeking volunteers to fill vacant positions offered to PCR members. Therefore, it was proposed that the Chairperson of the Publication Committee be a separate position from the Editor and that the Editor need not be a member of the Ballot Committee. Also the Webmaster should be part of the Publication Committee. Implementation of these proposals requires amendment of the Manual of Operations. In the Board discussion of the Publication Committee, a statement was added to the proposed text saying: "Nothing precludes one person filling more than one of these positions."

MOTION: It was moved by Director Wall and seconded by Director Bird . . .

THAT an amendment to the Manual of Operations be approved to revise Section 6.A in Subsections 7 and 9 as follows (lined-through words are deleted and underlined words are added):

"7. The BALLOT COMMITTEE shall consist of ~~the Editor of the *Branch Line* and two~~ three members of the Region appointed by the President, one of whom the President shall name as Chairperson. They, with the cooperation of the Editor of the *Branch Line*, shall publish the certified slate of candidates with a resumé of each. They shall issue each ballot and, upon return of the ballots, shall tabulate and count them and report the results to the President. The PCR Ballot is to follow the same format as the NMRA Ballot; the incumbent listed first, all others listed alphabetically in order, and then space for a write-in."

“9. The PUBLICATION COMMITTEE shall consist of ~~the Editor of the *Branch Line* appointed by the President and~~ a Chairperson, an Editor of the *Branch Line*, a Circulation Manager, and a Business Manager, and a Webmaster appointed by the ~~Editor~~ President. The Editor shall be the Chairperson of this committee. Nothing precludes one person filling more than one of these positions.”

MOTION WAS ADOPTED on a unanimous voice vote.

In the Board’s further discussion of the Publication Committee, it was proposed that a new position of “Publisher” be added to the Committee.

MOTION: It was moved by Director Mountjoy and seconded by Director Bird . . .

THAT the amendment to the Manual of Operations approved for revision of Section 6.A in Subsection 9 be further amended as follows (underlined words are added):

“9. The PUBLICATION COMMITTEE shall consist of a Chairperson, a Publisher, an Editor of the *Branch Line*, a Circulation Manager, a Business Manager, and a Webmaster appointed by the President. Nothing precludes one person filling more than one of these positions.”

MOTION WAS ADOPTED on a unanimous voice vote.

**I.6. Amend the Manual of Operations to modify staffing requirements for the By-Laws and Manual of Operations Committee.** By-Laws and Manual of Operations Committee Chairperson Mayer said the PCR Manual of Operations provides that the Committee shall consist of three members appointed by the President, at least two of whom shall be Directors. The President should have more flexibility when seeking volunteers to staff the Committee. Therefore, it was proposed that the requirement that at least two Committee members be Directors be changed to allow appointment of any current or former members of the Board of Directors.

MOTION: It was moved by Director Wall and seconded by Director Plies . . .

THAT an amendment to the Manual of Operations be approved to revise Section 6.A in Subsection 5 as follows (underlined words are added):

“5. The BY-LAWS AND MANUAL OF OPERATIONS COMMITTEE shall consist of three members appointed by the President, at least two of whom shall be current or former members of the Board of Directors.”

MOTION WAS ADOPTED on a unanimous voice vote.

**I.7. Discussion of creating a new Division in the northern part of the Sierra Division.**

Under Item E earlier in the meeting, PCR member Dwayne Coate informed the Board that he is looking into creating a new separate Division in what is now the northern part of the Sierra Division. One of the reasons he gave is the long travel time required to attend Sierra Division meetings in the Sacramento area. There is no proposal yet, but he wanted the Board to know this may be coming up in the future. The area under consideration would be centered on Redding and would include Yreka on the north and Chico on the south.

The Board discussed the provisions of the By-Laws and Manual of Operations which allow the creation of a separate Division. President deBlieck said there are a lot of implications with a new Division, such as Board representation and convention rotation, but he suggested that

Coate go forward and develop what the interest of PCR members is in the area. He advised Coate to do enough preparation work so when the matter is brought to the Board Coate knows it will be supported. Coate said he will keep the Board informed. Out of the Board discussion was a proposal to provide some financial support.

MOTION: It was moved by Director Wall and seconded by Director Mountjoy . . .  
THAT the PCR allocate up to \$100 for postage to help Dwayne Coate make inquiries about the interest of PCR members in creating a new separate Division in the northern part of the Sierra Division.

MOTION WAS ADOPTED on a unanimous voice vote.

**1.8. Disposal of items.** John Houlihan offered to buy a cash register left over from the 21st Century Limited convention for \$75.00; there were no objections. The Board discussed some left-over 1994 convention cars.

MOTION: It was moved by Director Wall and seconded by Director Bird . . .  
THAT the left-over 1994 convention cars be destroyed.

MOTION WAS ADOPTED on a unanimous voice vote.

**J. PCR Budget for Fiscal Year 2002.** The Budget submitted by Treasurer Altbaum was discussed under Item G.1.d earlier in the meeting and no changes were proposed.

MOTION: It was moved by Director Wall and seconded by Director Bird . . .  
THAT the proposed PCR Budget for FY 2002, included in the Treasurer's Report dated April 14, 2002, be approved.

MOTION WAS ADOPTED on a unanimous voice vote.

**K. Next Board Meeting.** President Ray deBlicek said the next Board Meeting is tentatively scheduled for Saturday afternoon, October 26, 2002. Director Plies will seek a location. The Board will caucus in the morning on the same day.

**L. Adjournment.**

MOTION: It was moved by Director Bird and seconded by Director Mountjoy . . .  
THAT the meeting be adjourned.

MOTION WAS ADOPTED on a unanimous voice vote.

The meeting was adjourned at 5:35 p.m.

Respectfully submitted,  
Rich Kolm  
PCR Secretary

**Documents distributed to the Board of Directors by the Secretary prior to the Board Meeting** (Adobe Acrobat files attached to e-mail):

November 25, 2001:

- Minutes, Board of Directors Meeting, November 17, 2001, Fremont, Calif.

March 20, 2002:

- PCR Staff Roster dated March 2002, Secretary Rich Kolm

March 31, 2002:

- Updated and retyped PCR By-Laws and Manual of Operations dated February 2002

April 3, 2002:

- Summary explanation of updating and retyping done on the By-Laws and Manual

April 7, 2002:

- Preliminary Agenda, Board Caucus, May 1
- Preliminary Agenda, Board of Directors Meeting, May 1
- Preliminary Agenda, Annual Business Meeting, May 5

April 16, 2002:

- Agenda, Board Caucus, May 1
- Agenda, Board of Directors Meeting, May 1
- Agenda, Annual Business Meeting, May 5
- Treasurer's Report, Treasurer Larry Altbaum
- Coast Division Report, Director Jack Wall
- Redwood Empire Division Report, Director Gus Campagna
- Sierra Division Report, Director Bob Mountjoy

April 24, 2002:

- Revised Agenda, Board of Directors Meeting, May 1
- By-Laws and Manual of Opns. Committee Report, Chairperson Gene Mayer
- Convention Committee Report, Chairperson Jim Long
- Long Range Planning Committee Report, Chairperson Gene Mayer
- Contest Committee Report, Chairperson Ken Lunders

April 26, 2002:

- 2002 Election Report, Ballot Committee acting Chairperson Jim Long

**Documents distributed at the Board of Directors meeting:**

- Data on decline in PCR membership, Member Services Chairperson Bob Ferguson
- Information packet about Chateau Hotel and Conference Center, Napa, Calif. for 2004 PCR Convention, Host Committee Chairperson Harold Mentzer